

INFORMATION BULLETIN

WORKFORCE INVESTMENT ACT

Number: WIAB00-45

Date: December 5, 2000
Expiration Date: 06/30/01
69:140:cg:4272

TO: LOCAL WORKFORCE INVESTMENT AREAS
CHIEF ELECTED OFFICIALS
CALIFORNIA WORKFORCE INVESTMENT BOARD STAFF
WDB STAFF

SUBJECT: MIS USER GROUP MEETING ON JANUARY 4-5, 2001

The purpose of this information bulletin is to announce the Management Information System (MIS) User Group meeting scheduled for January 4-5, 2001. A draft agenda, training overview (*Attachment 1*), and registration (*Attachment 2*) form are attached.

The meeting will be held at the San Francisco Marriott Hotel located at 55 Fourth Street, San Francisco, CA 94103. Special hotel rates are available until December 22, 2000, and may be obtained by calling the hotel directly at (415) 896-1600. Please ask for reservations and mention the "*EDD Meeting*" room block. Be prepared to give your credit card number to guarantee the special single or double room rate of \$110, plus a 14 percent room tax. Check in time is 4 p.m.; checkout time is 12 noon.

Airport Ground Transportation:

From the San Francisco International Airport:

The SuperShuttle offers a rate of \$11.50 per person, one way. Reservations are not required from the airport and the pick up area is located on the lower level of the airport, outside of the baggage claim area. For return reservations, call (415) 558-8500, or book your reservations on-line at www.supershuttle.com.

The SFO Airporter Shuttle offers a rate of \$11 per person, one way. Reservations are not required from the airport and the pick up area is located on the lower level of the airport, outside of the baggage claim area.

Taxi service is also available at a rate of approximately \$30 plus tip, one way. Advise the driver that you are travelling to the San Francisco Marriott Hotel downtown on Fourth Street, between Market and Mission Streets.

From the Oakland International Airport:

The Bayporter Express offers a rate of \$23 per person, one way (\$10 for each additional person). Reservations are required and can be made by contacting Bayporter Express at (415) 467-1800.

Driving Directions:

From points south, including the San Francisco Airport and San Jose:

Proceed north on Highway 101 into San Francisco. When you enter downtown San Francisco, follow the sign towards the Bay Bridge. Exit at Fourth Street. Bear to the left with the flow of traffic onto Bryant Street. Drive one block on Bryant Street to 3rd Street. Turn left on 3rd Street and continue four (4) blocks to Mission Street. Turn left on Mission Street. Turn right from Mission Street into the hotel's driveway entrance.

From points east, including Oakland, Berkeley, Sacramento, Reno and Los Angeles:

From Sacramento and Reno—Drive west on Interstate 80 and take the San Francisco/Oakland Bay Bridge exit.

From Los Angeles—Take the I-5 to Interstate 580 and drive about 40 miles to the San Francisco/Oakland Bay Bridge.

From the San Francisco/Oakland Bay Bridge, cross the Bay Bridge into San Francisco, using the far right lane. Turn right at the first exit in San Francisco, Fremont Street. Go three blocks to Mission Street and turn left. Drive five blocks to the San Francisco Marriott Hotel, located at Fourth Street and Mission Streets. Turn right from Mission Street into the hotel's driveway entrance.

From points north, across the Golden Gate Bridge:

Cross the Golden Gate Bridge into San Francisco via Highway 101 South. Take the Lombard Street exit. Proceed twelve blocks to Gough Street. Turn right on Gough Street and drive 14 blocks to Bush Street. Turn left on Bush Street and proceed 14 blocks to Montgomery Street. Turn right on Montgomery Street and proceed two blocks to Market Street. Bear to the right across Market Street onto New Montgomery Street. Go one block to Mission Street and turn right. Drive two blocks to the San Francisco Marriott Hotel, located at Fourth Street and Mission Streets. Turn right from Mission Street into the hotel's driveway entrance.

On-site valet parking is available to hotel guests at a charge of \$28.50 per day. There are also several nearby parking garages that offer a daily rate based on space available.

If you plan to attend this meeting, please complete the attached registration form (*Attachment 2*), and fax it to the JTA Help Desk at (916) 654-9586 no later than 4 p.m. Thursday, December 28, 2000. Due to space limitations, only **two representatives** from each area will be guaranteed a reservation for the meeting. Additional representatives from each area will be placed on a waiting list and will be accommodated, as space is available.

We look forward to seeing you in San Francisco. If you have any questions regarding the meeting, please contact Annette Wolfgang, Manager, Automation Customer Support Unit, at (916) 654-9600.

/S/ BILL BURKE
Chief

Attachments

MANAGEMENT INFORMATION SYSTEM (MIS) USER GROUP MEETING

San Francisco Marriott
55 Fourth Street
San Francisco, California
January 4-5, 2001

Agenda

Thursday, January 4, 2001

9:00 a.m. – 10:00 a.m.	Registration	
10:00 a.m. – 10:05 a.m.	Opening Remarks	Annette Wolfgang, Workforce Investment Division (WID)
10:05 a.m. – 10:20 a.m.	Job Training Automation (JTA) Update	Kristen Cooper, Information Systems Division (ISD)
10:20 a.m. – 10:40 a.m.	Workforce Investment Act (WIA) Participant Reporting	Karen Yuke and Andy Flennoy, WID
10:40 a.m. – 11:00 a.m.	WIA Base Wage Matching	Betty Lai and Tony Avitua, WID
11:00 a.m. – 11:20 a.m.	WIA Customer Satisfaction	Diane Bonar and Tony Avitua, WID
11:20 a.m. – 12:00 p.m.	WIA Performance	Cindy Hobart and Annette Wolfgang, WID
12:00 p.m. – 1:15 p.m.	Lunch on your own	
1:15 p.m. – 1:30 p.m.	Eligibility Training Provider List Update	Joannie Ornelas and Debara Johnson, WID
1:30 p.m. – 1:45 p.m.	Welfare-to-Work Update	Tristyn Schmidt and Cheron Dudley, WID
1:45 p.m. – 2:45 p.m.	Breakout Sessions	Kristen Cooper, ISD and Annette Wolfgang, WID
2:45 p.m. – 3:00 p.m.	Break	
3:00 p.m. – 4:00 p.m.	Open Forum	Annette Wolfgang, WID

MANAGEMENT INFORMATION SYSTEM (MIS) USER GROUP MEETING

San Francisco Marriott
55 Fourth Street
San Francisco, California
January 4-5, 2001

Agenda

Friday, January 5, 2001

9:00 a.m. – 9:30 a.m.	Registration	
9:30 a.m. – 12:30 p.m.	New MIS Training Administrator Overview	Debara Johnson, WID

TRAINING OVERVIEW

New MIS Administrator Overview Session

This session will be an overview of the JTA system screens and programs available to the new MIS Administrator. There will also be time for an open forum to discuss issues and address questions pertaining to the JTA system.

REGISTRATION FORM

Management Information System User Group Meeting
January 4-5, 2001

Please fax this form to the Workforce Investment Division at (916) 654-9586:

Attention: Automation Customer Support

Deadline date for meeting registration is Thursday, December 28, 2000. Hotel reservations must be made directly with the hotel.

NOTE: Due to space limitations we can only guarantee that **two representatives** from each subgrantee will be able to attend the MIS Meeting. Please indicate the priority of attendance for each representative from your area. Room for extra representatives will be accommodated, as space is available.

Name: _____

Title: _____

LWIA/ Subgrantee: _____

Phone: _____ FAX: _____

Check one of the choices listed below if you plan on attending the first day sessions:

- ☐ I will be attending as one of the two guaranteed spaces.
- ☐ Please add me onto the space available listing.

Check here if you wish to attend the second day session:

- ☐ I will be attending the New MIS Administrator Overview.